

- ★ Personal introduction.
- Usually in chronological order - Birth Childhood - Adulthood
 OR morning afternoon - evening.
- ★ Usually has dates and ages for key points in their life so far.
- New phases of life mark a new paragraph or chapter.
- ★ First person I, we, us, my
- Aims to be a true account of the writer's life - ending may be in present tense.

- ★ An introduction to say why the person is special.
- ★ Usually in chronological order.
- ★ Usually has dates and ages for key points in their life (they may be dead).
- ★ May include quotations.
- ★ Usually in the past tense.
- ★ Third person he/she
- ★ Conclusion evaluates the person's life and their impact on the world.

Time words – first, then, next, after that, finally. Factual – often there are not a lot of adjectives. Key Events – Saddest and happiest times recounted most vividly and given most attention and description.